

ENGL1010 Rhetoric and Composition (3-0-3) Master Syllabus

Course Maximum Enrollment: 30

Special Facility or Equipment Needs: Computer Lab

Safety Rules and Issues: None

Instructor Office Hours and Contact Information

Course Description: English 1010 is an introductory writing course emphasizing expository and argumentative writing. The course also includes analytical reading and research techniques. Instruction in functional grammar, sentence structure, punctuation, mechanics, diction, and spelling are additional components. The course offers practice and guidance in these composition skills. This particular section of English 1010 may meet in the computer classroom.

Pre- and Co-requisites: Grade of "C" or better in English 0092 or 17 or better on English ACT.

Texts: Faigley, Lester. Writing: A Guide for College and Beyond; OR Kennedy, X.J. et al, The Bedford Guide for College Writers.

DO NOT PURCHASE TEXTBOOK UNTIL YOU GO TO YOUR CLASS. THE INSTRUCTOR WILL INFORM YOU WHICH TEXTBOOK HE/SHE WILL USE.

Course Goals: English 1010 is designed to guide students in the construction of unified and structured essays with clear, logical, and coherent development. Students will acquire techniques for writing research papers and will develop reading and writing skills with special attention to exposition and argumentation. Furthermore, students will acquire and hone practical skills, such as analysis, synthesis, audience-focus, purpose-focus, writing, reading, computer, and organizational skills that are used in the workplace as well as in the classroom. Reports, memos, presentations, e-communication are continuous workplace activities.

Course Objectives: Upon completion of the course, the student should be able to
understand the writing process,
write well-developed and organized, coherent essays, synthesize reports
read and comprehend critically, analyze text
document research correctly using MLA style format.

Course Content: In addition to journal assignments and brief assignments, there are five major writing projects, including an introduction to MLA style documentation, to be completed over the course of this semester. Each project will include prewriting techniques, readings pertaining to the project, plan and draft evaluation, writing workshops, peer evaluation. Expect in any 3 credit course to do a substantial number of out-of-class assignments. A traditional college rule to observe is for every hour in class, expect to spend two hours working out of class.

Assessment: Major writing projects will be returned to students with an evaluation

sheet attached. This sheet will breakdown the components of the project, weight them according to importance, and assign point values. The point total will reflect the letter grade: 100-90 A; 89-80 B; 79-70 C; 69-60 D; 59 and below F. A slash grade (for example C+/B-) means the score is in between the two letters (79.4, for instance numerically). If you wish only a single grade and not the slash grade, choose the lower one; if you also want me to record a single grade instead of a slash grade, let me know, and I will cross out the higher grade in my grade book.

You must complete each major writing project in order to pass the class; incomplete work and inability to meet deadlines may result in failure of the course. A minimum of 5 graded written assignments is required, in addition to an in-class writing examination. Tests, quizzes, journals, a midterm exam, and other homework assignments may be given.

Writing Projects	50%
Homework, quizzes, tests, journals	30%
Midterm and Final Examination	20%

Reading and Writing Across the Curriculum: The reading and writing assignments selected by the instructor will satisfy the Reading and Writing Across the Curriculum requirement as stipulated in SLCC's academic mission.

Absence Policy: Class attendance is essential. When you cannot attend class, the instructor should be contacted in advance when possible, or a message must be received before the next class begins. Excessive absences will result in lowering your earned grade, failing the course, or an instructor initiated withdrawal from the course. The College policy allows a student to miss 10% (two weeks of classes).

Academic Honesty College Policy: An essential rule in every class of the College is that all work for which a student will receive a grade or credit be entirely his/her own or be properly documented to indicate sources. When a student does not follow this rule, s/he is dishonest and undermines the goals of the College. Cheating in any form, therefore, cannot be tolerated; and the responsibility rests with the student to know the acceptable methods and techniques for proper documentation of sources and to avoid cheating and/or plagiarism in all work submitted for credit, whether prepared in or out of class. Definitions of cheating and plagiarism:

Cheating, in the context of academic matters, is the term broadly used to describe all acts of dishonesty committed in the taking of tests or examinations and in the preparation of assignments. Cheating includes, but is not limited to, such practices as gaining help from another person, using crib notes when taking a test, relying on a calculator if such an aid has been forbidden, and preparing an assignment in consultation with another person when the instructor expects the work to be done independently. In other words, cheating occurs when a student makes use of any unauthorized aids or materials. Furthermore, any student who provides unauthorized assistance in academic work is also guilty of cheating.

Plagiarism is a specific type of cheating. It occurs when a student passes off as his/her own the ideas or words of another person, when s/he presents as a new and original idea or product anything which in fact is derived from an existing work, or when s/he makes use of any work or production already created by someone else without giving credit to the source. In short, plagiarism is the use of unacknowledged materials in the

preparation of assignments. Thus, the student must take care to avoid plagiarism in research or term papers, art projects, science reports, laboratory experiments, and the like.

SLCC considers both cheating and plagiarism serious offenses. Penalties may include a grade of “zero” for the assignment in question, a reduction of grade in the course, an “F” in the course, or dismissal from the College.

Students with Disabilities: Students with disabilities who may require assistance or accommodations or with questions related to any accommodation for testing, note takers, readers, etc., should contact the instructor as soon as possible. Students may also contact the Coordinator of Disability Services at 337.521.8907 or the Dean of Students with questions about such services.

SLCC Safety Information: SLCC security officers or college staff members are the first responders for all emergencies on campus. Additionally, please dial 911 to report an emergency (Lafayette Police, Lafayette Fire Dept., or Acadian Ambulance will be dispatched). The emergency information floor plan is posted in the hallways of every building. This document includes evacuation routes, marshal points and fire extinguisher locations. Please familiarize yourself with this document. In the event that the building fire alarm is sounded, please exit the building expeditiously, quietly and cooperatively and proceed to the marshal point. Do not use the building elevator- look for the illuminated Exit signs to direct you to safety. During times of emergency pay attention to college instructions, comply with these and cooperate with faculty and staff. If you have a special medical condition that might render you incapacitated during class or are physically impaired and may need assistance, please make this known to your instructor as soon as possible, including any emergency contact information for your next of kin or similar.

Emergency Evacuation Procedure: A map of this floor is posted in the front of this building. The map marks the evacuation route and the Designated Rescue Area. This area is where emergency service personnel will seek individuals who need assistance in exiting the building. Students who may need assistance should identify themselves to the teaching faculty.